

TENDER NOTICE

TC 1006 - 23/24

**SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF
INJECTOR TESTING MACHINE AND GOVERNOR TESTING MACHINE**



Botswana Railways (BR) is a statutory corporation established on an act of parliament, i.e. Botswana Railways Act [Cap 70:01], to provide railway-based transport logistics solutions for bulk freight, containerized cargo.

Tender offers are invited for the **SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF INJECTOR TESTING MACHINE AND GOVERNOR TESTING MACHINE.**

Procurement Method is: **OPEN DOMESTIC BIDDING.**

Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

Code: 203 – Electrical, Electronic, Mechanical and ICT Supplies
Sub code(s): 03 – Mechanical Equipment Machines, Spares and Accessories.

The tender is reserved for citizens or citizen contractors as stated under Section 76 (2) of the Public Procurement Act.

Preference margins will be applied to qualifying bidders in line with the CEE and or LPS Scheme.

Documents may be accessed from the Documents tab on Botswana Railways Procure Ware, e-procurement system.

Eligible tenderers must in order to participate in the tender, pay a non-refundable fee of **BWP250.00 (Two Hundred and Fifty Pula) and/or BWP125.00 (One Hundred and Twenty-Five Pula) for Botswana youth**, in cash or bank guaranteed cheque payable to Botswana Railways or by Electronic Fund Transfer to: **Bank Name: Absa Account Name: Botswana Railways Account No: 3071002, Branch No: 290267, Branch Name: Barclays House, Swift Code: BARCBWGXXXX.**

In order to participate, tenderers are to submit proof of tender payment to tenders@botrail.bw effective **Thursday 31st August 2023.**

Botswana Railways will not issue hard copy tender documents and addendums, all the information relating to the tender will be shared through the ProcureWare System.

Compulsory site visits and pre-tender meeting with representatives of the Procuring Entity will take place at the following places and time:

A compulsory site visit and clarification meeting with representatives of the Procuring Entity will take place at **Mechanical Workshop, Mahalapye** on the **08/09/2023** starting at **10:00 hours**. Bidders will be required to wear PPE (**Helmet, Steel toe safety shoes, green reflective vest**) to be allowed access into the Machine Workshop. Please note that Red Orange colours are not allowed into the workshop area.

Queries relating to the issuance of these documents may be forwarded to the **Supervisor Procurement, contact numbers 4717126 /4717389.**

The closing date and time for receipt of tender offers is **10:00 hours** on **29/09/2023.**

Late tender offers will not be accepted.

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How to register with ProcureWare?

Go to the Botswana Railways procurement site: <https://botrail.procureware.com/> Register:

- Enter the required information and click "Next".
- Once you receive the emailed password link, click it to set up your password and log in to continue your registration.
- When all required information is completed, click the orange "Submit" button to finish your registration.
- If you are not able to login in due to the system saying a user has already been registered, use the **"RESET PASSWORD"** tab at the Login In screen

For more help on registering, please go to ProcureWare Log In and Registration FAQ.

I never received my password email to complete my registration?

If you are experiencing issues receiving password reset or registration emails via ProcureWare:

- Your company IT department or Internet Service Provider may have an e-mail spam filtering system in place. Reach out to your IT Department or Internet Service Provider to ensure that messages from "ProcureWare. com" are not being blocked or filtered.
- Note: This is the reason most vendors find when they are not receiving email from ProcureWare. Check your junk/spam folder. The messages are sent from "procureware. com."

If Waiting for a Registration Email:

- Once you have whitelisted procureware. com, please reach out to support@procureware.com to have your registration email resent

Where should I go with questions about ProcureWare?

- For more help, please go to ProcureWare Log In and Registration FAQ.
- When you're logged in to the system, you can access the 24/7 Online Help by clicking the Help icon in upper right corner of any page.
- You can contact ProcureWare Support at support@procureware.com or create a ticket using the link in the Online Help.

Notwithstanding anything in the foregoing, Botswana Railways is not bound to accept the highest or any bid offer nor incur expenses in the preparation thereof. For more details contact Procurement & Oversight +267 4717133 or 4717126.