

# TENDER NOTICE

TC1013-2023/2024

## PROVISION OF ASSET MANAGEMENT SYSTEM FOR BOTSWANA RAILWAYS



Botswana Railways (BR) is a statutory corporation established on an act of parliament, i.e. Botswana Railways Act [Cap 70:01], to provide railway-based transport logistics solutions for bulk freight, containerized cargo.

Tender offers are invited for **Provision of Asset Management System For Botswana Railways**

Procurement Method is: **OPEN INTERNATIONAL BIDDING**

Eligible tenderers must in order to participate in the tender, pay a non-refundable fee of **BWP250.00** (Two Hundred and Fifty Pula) and/or **BWP125.00** (One Hundred and Twenty-Five Pula) for Botswana youth in cash or bank guaranteed cheque payable to Botswana Railways or by Electronic Fund Transfer to:

**Bank Name: Absa**  
**Account Name: Botswana Railways**  
**Account No: 3071002,**  
**Branch No: 290267,**  
**Branch Name: Barclays House,**  
**Swift Code: BARCBWGXXXX.**

In order to participate, tenderers are to submit proof of tender payment to **tenders@botrail.bw** effective **05/01/2024**.

Documents may be accessed from the Documents tab on Botswana Railways Procure Ware, e-procurement system.

An Optional tender clarification meeting with representatives of the Procuring Entity will take place **in the Finance Conference room of Botswana Railways in Mahalapye HQ and online connection with interested bidders** on the **12/01/2024** starting at **10:00 hours**. Interested bidders shall communicate through [tenders@botrail.bw](mailto:tenders@botrail.bw) to be sent a meeting connection link.

**Botswana Railways will not issue hard copy tender documents and addendums, all the information relating to the tender will be shared through the Procure Ware System.**

Queries relating to the issuance of these documents may be forwarded to the **Head Supply Chain, contact numbers 4717133**.

The closing date and time for receipt of tender offers is **10:00 hours** on **09/02/2024**.

Late tender offers will not be accepted.

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## How to register with Procure Ware?

Go to the Botswana Railways procurement site: <https://botrail.procureware.com/> Register:

- Enter the required information and click "Next".
- Once you receive the emailed password link, click it to set up your password and log in to continue your registration.
- When all required information is completed, click the orange "Submit" button to finish your registration.
- If you are not able to login in due to the system saying a user has already been registered, use the **"RESET PASSWORD"** tab at the Login In screen.

For more help on registering, please go to Procure Ware Log In and Registration FAQ.

## I never received my password email to complete my registration?

If you are experiencing issues receiving password reset or registration emails via Procure Ware:

- Your company IT department or Internet Service Provider may have an e-mail spam filtering system in place. Reach out to your IT Department or Internet Service Provider to ensure that messages from "Procure Ware. com" are not being blocked or filtered.
- Note: This is the reason most vendors find when they are not receiving email from Procure Ware. Check your junk/spam folder. The messages are sent from "procure Ware. com."

## If Waiting for a Registration Email:

- Once you have whitelisted procure Ware. com, please reach out to [support@procureware.com](mailto:support@procureware.com) to have your registration email resent

## Where should I go with questions about Procure Ware?

- For more help, please go to Procure Ware Log In and Registration FAQ.
- When you're logged into the system, you can access the 24/7 Online Help by clicking the Help icon in upper right corner of any page.
- You can contact Procure Ware Support at [support@procureware.com](mailto:support@procureware.com) or create a ticket using the link in the Online Help.

Notwithstanding anything in the foregoing, Botswana Railways is not bound to accept the highest or any bid offer nor incur expenses in the preparation thereof. For more details contact **Procurement** † **+267 4717133** or **+267 4717126**.